

**ENTSO-E**  
**External Advisory Group**  
**(EAG)**

Terms of Reference  
14 December 2022

## 1. Objective of the EAG

The External Advisory Group (EAG) will provide impartial strategic advice to the Board of ENTSO-E. It will primarily share its views on the ENTSO-E Annual Work Programme and other key ENTSO-E work products as applicable with a view towards serving the European society at large: European view, system view, security of supply, customer at the centre, market-based approach, sustainability, as well as innovation and a cost-efficient energy transition. The EAG will use publicly available ENTSO-E information.

## 2. Composition and selection, election of the Chair

The EAG is composed of full members, appointed for a period of two years. To ensure efficiency, the overall number of the EAG members shall not exceed 6, excluding the ENTSO-E representatives. The mandate of members and the Chair will be for 2 years, which can be renewed once. The members of the EAG will be chosen through a transparent and non-discriminatory way by means of criteria such as proven experience in the sector, requisites of integrity compliant with international standards, no conflicts of interest in relation to the topics and matters dealt within the scope of the EAG group. The members of the EAG shall be external to TSOs and ENTSO-E. The membership in the EAG is not subject to compensation.

Three ENTSO-E representatives participate with no voting rights. ENTSO-E is represented by the President and the Chair of the Board, and if they are not available, by the Vice-President or the Vice-Chair of the ENTSO-E Board, as well as by the Secretary-General. They have no voting right. The ENTSO-E representation is available for clarifications and/or questions by the members of the EAG. The Secretariat of ENTSO-E provides the draft minutes and administrative support. The composition of the EAG can be amended over time.

## 3. Methodology Meeting frequency and selection of the key work products

It is proposed that the EAG meets twice a year. The first in April and then second in November with the agenda focused on sharing its views on the draft and final Annual Work Programmes. Other meetings can be arranged on an as-needed basis at the request of ENTSO-E Main Office Holders or the EAG Chair. For ad-hoc meetings, there will be a minimum notice period of 1 month.

### Secretariat

ENTSO-E will provide the necessary administrative support. The dates for the April and November EAG meetings will be arranged in the December prior to the start of the calendar year in question.

### Minutes

The ENTSO-E Secretariat will draft the minutes of the meeting within 2 weeks of the end of the EAG meeting. The EAG members shall provide their feedback within the following 2 weeks. The final minutes will be published within 5 weeks of the EAG meeting having taken place.

### Sharing of the findings, publication

The minutes of the EAG will be published on ENTSO-E website.

